

KGTC Board Meeting  
January 13, 2018  
Gufler Mansion, Emporia KS

Attendance 12:

Executive Board Present: Nancy Thomas - President, Bonnie Houk - Treasurer, Jessica LaFollette - Secretary, Connie Staley – President-Elect

Voting Board Members Present: Kimberle Curtis (Region 2), Brad Johnson (Region 6), Leigh Johnson (Governance), Laura Linstra (Region 3), Garrett Ridder (Region 4), Leslie Lewellen (Region 5), Lindsay Black (Continuing Education), Jasmine Puderbaugh (Communications)

Voting Members not present: Sheri Nakai (Best Practices), Leanna Hochstetler (Parents)  
Region 1 is not yet filled.

Meeting Opening and Introductions

Nancy Thomas began the meeting by thanking the board members for volunteering their time and talents. She would like to keep the agenda for the day flexible and team-focused. Next we had a time for introductions. Jasmine shared that she is expecting a baby in June. Sara Schafer from Topeka is willing to help her cover KGTC communications responsibilities during maternity leave this summer.

What is not working?

1. Lack of communication from above- this is already beginning to improve. Board would like to hear from president more often.
2. Send full details of information that needs to be posted on the website and Jasmine will be able to get it posted easily.
3. Website needs more frequent updating – New wix site is under construction
4. President's current comments, and updates from Region reps need to be current
5. Facebook page could be more effectively updated with region info and conferences
6. KGTC Branding and Marketing strategies could be improved
7. Region reps need a current list of members, and need to research and dig through district websites for names and emails
8. Bios of new board members should be on Facebook/website
9. Transfer of digital information to new board positions –region reps would like to have official KGTC gmail addresses to publicize region meetings
10. Board meetings should be open to all and even those without voting positions should be welcome to come – Nancy confirmed that all committee members would be welcome at future board meetings
11. Discussed meeting location and format. Nancy is hoping to continue meeting at Gufler this year. Some would like to add electronic meetings for those who cannot attend. Many like meeting in person. Meetings need to be stimulating and rewarding for those who attend, not just meeting to meet.
12. Board member discounts for convention need to be addressed.

13. Board has focused intently about making money for the last few years. We need to refocus on providing services in a financially responsible way. Members need benefits for membership. Wix could have a members-only login for incentives like NAGC webinars, or promo codes for conferences, networking forum for curriculum ideas.
14. Monthly info from committees and regions. Idea to have board members send info to Jasmine by the 15<sup>th</sup> of each month. She could compile info for email and web updates by the end of the month. Then the web content and emails would be fresh each month.
15. Some web content should be public and “stranger-friendly” while curriculum resources and some region content could be members-only
16. Membership connection for ESSDACK to provide more access to speakers and workshops especially for western communities. Greenbush has similar services for the Eastern half of the state.
17. Convention is such a huge part of the organization. Planning and preparing for convention is so difficult that it would be nice to have more help from every board member to make it happen.
18. Ideas for continuing to improve convention:
  - a. Survey needs to be ready before convention.
  - b. Attendance and analysis needs to be done.
  - c. November meeting should be an entire board analysis of convention.
  - d. Transparency in the planning process and budget and analysis is important.
  - e. List of responsibilities and tasks that each board member could commit to help with. This could be in a digital binder with all the info needed to plan convention.
  - f. Non-board members could volunteer for short-term responsibilities at convention if these were organized and available beforehand.
  - g. Newer, more current speakers.
  - h. More breakouts that appeal to teachers AND parents. Discussion of content “strands” to help focus the breakouts. Diversity, Social/Emo, Curriculum, Parent strands
  - i. Offer discounts to presenters
  - j. Board members should support Bonnie at registration table.

## SHORT BREAK

Nancy reconvened the group by beginning to discuss NAGC leadership conference in March. This year she registered the entire executive committee and the governance chair. Motion was made by Laura Linstra to approve funding for registrations of 5 board members to attend leadership conference. Motion seconded by Jasmine Puderbaugh. Vote to approve registration cost for 5. Those attending would provide a full report to the board. Next the board discussed cost of transportation and food. Jasmine made a motion to approve total food budget of \$200 per member. Brad seconded. Discussion about paying with board credit card when group is together. Individual food purchases must turn in receipts for reimbursement. Board voted to approve. Kim made a motion to approve up to \$400 per member for round trip air transportation. Laura seconded. Board voted to approve. Jasmine moved to approve \$3600 for total hotel costs for all 5 members staying in 3 rooms. Brad seconded. Discussion about an additional person attending who would pay a portion of the 1 available hotel bed in the 3<sup>rd</sup> room. Board voted to approve hotel costs for the 5 members.

Continuing discussion of what is **not** working:

19. There is some confusion about scholarships. They were not all finished in a timely manner last year because parent committee was not invited to the board meetings and was kept out of the loop. Continuing Ed chair can help get this started with the parent committee much earlier this year. It is especially important for camp scholarships to be moved up. Scholarship info should be available in the fall so students can know if they have the scholarship in time to register for the camp. Continuing Ed chair will also contact Bev about the new dual credit scholarship for high school students. This needs to be more structured and organized for 2018.
20. Continuity for board positions was discussed again. Board members should compile a binder with important documents and lists of responsibilities and contacts so this can be passed on to a new person taking on the position.

### What is Working?

1. Moving convention to a university setting has been a success.
2. Convention has lately earned new money for the organization rather than costing.
3. Kim and Bonnie's analysis of 2017 Conference attendance: Sun 95, Mon 112, Tues 77, 82% GT facilitators, 10 Parent/Students, 3 Admins, 2 General Educators, 1 counselor. 38 people attended all 3 days (11 of these were board members).

Region 1 0%, Region 2 18%, Region 3 43%, Region 4 1.5%, Region 5 22.5%, Region 6 13%

4. 2017 felt more like a professional conference because of location and food. Networking and social time Monday evening was good.
5. Bonnie's management of money has been excellent. She is organized and trustworthy with the organization's funds.
6. Minutes now available to the entire board on the day after the meeting.
7. Vendor tickets to draw for door prizes at convention. Picking up prizes at a booth moved the process along.
8. Board shirts are nice. Need to reorder new shirts/jackets, etc. Leigh has a contact that can personalize items. We could make "swag" available to members to order, proceeds benefitting scholarship funds.

### Board Meeting locations and expenses:

Motion to approve expenditure for today's board meeting by Kim at \$15 per person for food and \$100 per room for the 5 who stayed the night. Leigh seconded. Discussion about continuing to meet at Gufler. At ESU there was a larger space, tables, projector and lunch could be held in the breakroom, while meetings could be in the classroom space. Board voted to approve expenses for Gufler for Jan 13 meeting. April meeting will be planned for ESU but those traveling from a long distance are still welcome to stay at Gufler. We will reinstate committee work time in the morning and board meeting time in the afternoon.

### Calendar Planning

Next Board meeting:

**April 7, 2018** at ESU, Visser Hall

10a.m. – 12 p.m. Committee Work Time

12p.m.-1p.m. lunch on own (members can travel off campus for lunch or bring a sack lunch to eat in the break room)  
1p.m.-3p.m. Board Meeting

**May 31, June 5 or June 9** – at ESU – same times – Summer meeting date to be confirmed by Connie Phelps

**September 8, 2018** at ESU – same times

**October 7-9 – Convention at ESU**

**November 3** – same board meeting times at ESU

(NAGC is Nov 15-18 in Minneapolis, MN)

**January 12, 2019** – Voting board members strategic planning retreat at Gufler Mansion 9-5

#### Budget Discussion and Treasurer's Report:

Bonnie presented letter from the auditor, financial documents, and proposed 2018 budget. At last year's convention, we made about \$13,000. Some changes to the new budget: New price for NAGC affiliate membership is \$150 instead of \$550. Benefits of this new affiliate membership are similar. Insurance is due April 7. This is \$1500 cost to be spent before the next board meeting.

There is approx. \$1500 in Paypal. Bonnie would like to keep a zero balance in Paypal. She also recommends keeping \$8000-10,000 in the checking account instead of the current \$20,000. The extra money could be easily moved to checking without incurring any fees.

Leigh made a motion to approve zeroing out the Paypal account monthly and lowering the balance in checking to \$8000, Lindsay seconded. Board voted to approve moving this money.

Jasmine made a motion to approve treasurer report. Discussion of how scholarship money and organization budgets are separated. Leigh seconded. Board voted to approved financial reports.

Leigh made a motion to approve 2018 budget. Jasmine seconded. Motion passed and budget was approved.

#### Minutes:

Jessica presented minutes from November board meeting that were taken by Nancy Thomas during Jessica's absence.

(Discussion about 2017 convention and improving attendance numbers. One key strategy was including parents again this year and possibly school psychologists. Some discussion about increasing identification of students especially in rural areas. Other ideas were shared to make connections with western Kansas facilitators. Board members would all like to have an up to date copy of the bylaws and policies after the final work done in November 2017 by the governance committee.)

There was 1 correction to November minutes on the last page. It should be "Robert's Rules of Order for Dummies".

Kim moved to approve the minutes as corrected. Leigh seconded. Motion passed and minutes approved.

#### Legislative Shadow Day Update:

Jasmine reported that Christine Steinkuehler has resigned from the board. If we want to continue the student day program, we would need a new contact in Topeka that has the networking ability and insider legislative knowledge to make this happen. Sheri Stewart was suggested as a possible person who would know how to do this.

#### Region Reports:

Kim requested \$1400 for **Region 2** conference to pay for keynote speaker Ginger Lewman. This cost could be lower if KGTC joins ESSDACK. She would charge \$20 for KGTC members and \$30 for non-members. Motion was made by Connie to approve. Seconded by Lindsay. Discussion of details: Date **June 19, Tuesday at Hageman Service Center in Salina.** Keynote themes are technology and social/emotional needs of gifted kids. Afternoon session will be Sphero robotics and networking/lesson sharing. Board voted to approved this expenditure.

Brad reported that **Region 6 will be meeting on Friday April 13 at Overman student center** at Pittsburg State University. The neighboring GAM district from Missouri will join Region 6 for this conference. Keynotes will be Brandi Klepper and Kris Wiley. Theme will be set soon. Boxed lunch will be provided from Sodexo on campus. Right now he is not planning to charge for the conference as long as attendees pay for their own meals. Kim moved to approve up to \$100 to cover expenses of speakers for gas and meals during the Region 6 meeting. Garrett seconded the motion. Motion passed.

**Region 5** is looking at doing a region meeting at Wichita GoCreate. The details still need to be investigated. Leslie is also in contact with Barbara Kerr about bringing CLEOS to Wichita. She is also interested in getting a bus to bring Wichita facilitators to Salina for the Region 2 conference.

Garrett reported that **Region 4** might also be interested in coming as a group to Region 2. He would also like to plan a student day hosted by KGTC for Western Kansas students toward the end of the summer. High Plains district would probably be receptive. He is not sure about Garden City, Liberal, and Dodge City. He will talk out these ideas with other local facilitators to decide whether a local meeting would be better or driving to another meeting. He is open to suggestions from other board members. Ideas were shared for

Laura shared that **Region 3 is looking to host a conference on April 21 in Olathe** and to bring in Lisa Van Gemert. She would like approval for \$1400 to cover speaker. Kim moved to approve up to \$1400 for the Region 3 meeting keynote expenses. Leigh seconded. Motion approved.

Nancy reiterated the board's support for Region meetings and especially for the new region reps who are just getting started.

#### KLFA discussion:

Robyn Aeschliman is staying on the board as the KGTC representative to KLFA, but she will not be continuing into 2019. Nancy will be going with her to the April KLFA meeting and reporting back to the board in the summer.

Communication from President: Nancy would like to be sure she has correct contact information for all board members and requests that everyone respond with an acknowledgement of receipt.

Discussion of 2019 convention location: No decision made officially.

#### Mentorship program.

Lindsay presented idea for mentoring new teachers in gifted ed. The overall goal is to set teachers up with an experienced mentor that is local. There would be an application, open to those in 1<sup>st</sup> 1-3 years of GT teaching. Benefits would include free registration at conference and hotel if facilitator lives 50 miles or farther from the convention site. Possibly award 2 or 3 of these scholarships per year. Discussion of idea to ask these awardees to present at the 2019 conference along with their mentor. She would like this to be in place by October's conference. Applications to open in July and be due Sept 1<sup>st</sup>. This should be promoted to cooperatives so they understand the value of the scholarship/mentorship. We need clear expectations for mentors and timeline. Motion was made by Garrett to start this program to provide scholarships initially to 3 individuals which would cover registration and hotel at conference. Bonnie seconded the motion. Discussion that at the April meeting the board needs to have flier, applications, and expectations of mentors. Motion passed.

#### Discounts for Board Memberships at Conventions:

Discussed attendance rule for discounts. 10% discount per board meeting attended with an additional 10% for presenting. For a maximum discount of 40% off. Discussion of outside work documentation of 20 hours of work on KGTC business would be equivalent to 1 meeting attended with approval of president. Kim so moved, Leigh seconded. Motion passed.

Some discussion of convention costs and how we could make it more affordable. Without convention chair present, no decision was officially made. Call for breakout proposals needs to go out ASAP, no discount needs to be on this first email. Second reminder for proposals can include discount amount approved by convention chair. Another topic to discuss with convention chair is the style of nametags needed.

#### Photos and Bios:

Group and individual photos were taken for the website.

All voting board members need to submit a Bio to Jasmine for the website. It should be 3-5 sentences, including personal and professional details.

#### Meeting adjourned.

Respectfully submitted,

Jessica LaFollette, Secretary