

## KGTC Board Meeting

September 8, 2018

Room 242, Visser Hall      Emporia State University, Emporia KS

### Attendance 13:

Executive Board Present: Nancy Thomas - President, Connie Staley – President-Elect, Bonnie Houk - Treasurer, Jessica LaFollette - Secretary

Voting Board Members Present: Brad Johnson (Region 6), Kimberle Curtis (Region 2), Leigh Johnson (Governance), Laura Linstra (Region 3), Lindsay Black (Continuing Education), Tracy Elford (Communications), Sheri Nakai (Best Practices), Garrett Ridder (Region 4).

Committee Members Present: Connie Phelps (Historian)

### **9:30-11:00 Connie Phelps (Convention Chair)**

Connie began by noting that registration is something we need to discuss, but we also no longer have parent coordinators for the student/family day. These things may impact some changes to convention planning. She is concerned that without many students/families attending, the plans for family day need to change. She has invited the ESU community and Emporia Public School Board board members to attend Donna Ford's keynote session without charge. She has also invited administrators and board members to the Sunday evening event.

Needs:

Increase registrations for Sunday and gifted kids for sessions.

### Two major changes to conference planning:

- 1) No international mystery meal on Sunday
- 2) Early bird registration will be extended by 1 week.

### Board Decisions:

- 1) Fix Sunday prices on website reg. - Parent \$25 full day Sunday Family \$50
- 2) Garrett and Laura will help Connie finish planning the Parent/Family day

Strategies from Connie for increasing registrations:

Some school districts have responded positively to the diversity theme and negotiated group rate discounts convention chair as a means of partnering with their professional development needs.

### **Updated Convention Schedule:**

Saturday Oct 6, Board Meeting, Gufler Mansion, small plates dinner and board presentation from Kathy - BYOB

Kathy Nilles Saturday arrival at 12:15 – Jessica will pick her up at KCI

Sunday Parent Day Oct 7:

9:00-9:30 Registration (**Bonnie needs to get in to set up at 8:00**)

Garrett will help Bonnie at the registration table with set up and as needed

9:30 Keynote – water and handful of candy at each table. Bonnie will purchase candy, Memorial Union will provide water and glasses

Nancy and Connie intro and welcome

10:45 Vendor Break – coffee/cookies in foyer leading to vendors in ballroom and breakouts

4 Breakout Sessions offered with 4 choices each session, 45 minutes each

Transport Keynote : Non-board member TBD or Jessica to and from airport Sunday afternoon/evening

Monday registration 8:00 AM

8:30 Welcome and Keynote

15 min announcements: Nancy Thomas and Garrett (ESU President) and Connie (if needed)

Breakouts on Monday 2 choices for each strand during every Monday breakout- Connie is still adjusting breakouts for Monday.

Monday lunch will include a short annual meeting run by President Nancy Thomas

#### More Notes about 2018 Conference:

Kim volunteered to coordinate board members to:

- host/introduce speaker
- take headcounts
- distribute gift cards in each room

She will create a spreadsheet for board members to volunteer.

Review of board member discounts determined at Jan 13 board meeting:

“10% discount per board meeting attended with an additional 10% for presenting. For a maximum discount of 40% off. Discussion of outside work documentation of 20 hours of work on KGTC business would be equivalent to 1 meeting attended with approval of president.”

Tracy volunteered to photograph the convention. ESU will videotape the diversity panel discussion on Monday. . KGTC needs publicity release from participants.

Presenters do not get a discount for convention attendance unless they are on the board. If they are attending for presenting ONLY they are not charged to attend.

On Sunday, Garrett will offer makerspace and problem-solving workshops for kids and adults. He will submit a proposal to Connie.

The Teachers College is designing and paying for the program. It will be full color, and she provided a nice example.

Connie needs to contact Ottawa or St. Mary's to get college credit.

Connie can arrange PD points.

**\*\*ALL board presenters need to submit a speaker headshot by Friday for the program book!!**

Discussion of Sunday night event: doors open at 4:30, event will last until 6:00 PM. With cellar tours at 5:00 and 5:30. Each attendee will get one ticket for a drink, and food will be available. Bar is open, and we will be on the first floor. We need Region Reps to provide table display with Regions 1 and 2 combined

## **12:00-1:00 Lunch**

## **1:00 Tracy Elford on communications**

Tracy shared updates to KGTC communications with a clear and concise PowerPoint. .

- Goals for Constant Contact communications: complete, accurate and to the point, limited to 2 per month. She will use her judgment on to send/not to send. She needs to do some maintenance on email addresses to make communication more useful for those who receive emails.
- She has updated the website to remove broken links and defunct sites. She also addressed suggestions from the board. Web page banner logo, colors, and buttons have changed. This included 42 website updates since July, tracked in a log that she could pass on.
- GoDaddy will continue to be our host and web design software.
- She will make sure content is relevant, current, and includes more pictures.
- Please let Tracy know if you see typos! There is not a spell/grammar check.
- [kgtc.communications@gmail.com](mailto:kgtc.communications@gmail.com)
- Submissions – please submit things to Tracy so she can update on the 15<sup>th</sup> and 30<sup>th</sup> of each month. She especially needs educator resources, and content written FOR (not about) students.
- She proposes \$149 cost every 2 years to make our website “secure” with an SSL certificate. Kim so moved. Leigh approved. Motion passed.
- Tour of new website updates.

## **2:00pm Committee Reports**

### President's Report:

Nancy began by sharing that she has really appreciated everyone's efforts on the board. She would still like to fill the positions of Region 1 and 5 directors. She reminded the board that we will need to make the small constitutional change available to the membership at least 20 days prior to the general meeting. Leigh will provide this document to Bonnie who will post it on the website

The board has received one nomination for an advocacy award, but has also not asked the membership to submit these. Connie Phelps nominated Bonnie Houk as a community advocate. For these reasons, we will only present one advocacy award this year. Leigh will contact Angie Bailiff, parent, about revamping and running the student scholarships and awards for next year. Nancy presented a thank you note from

Rebecca Blocher's daughter for our organization's contribution to Rebecca's memorial fund.

#### Secretary's Report

Jessica distributed minutes from the May 31 meeting and the attendance summary report for 2018 board meetings. Nancy moved to approve minutes. Bonnie seconded. Motion approved.

#### Treasurer's Report

Bonnie presented treasurer's report. She has been receiving registrations and updating the invoices to districts. Kim moved to approve treasurer's report. Leigh seconded. Motion approved.

#### Continuing Education Report

Lindsay shared that 9 people have applied for the mentorship program. The review committee selected 3 applicants to receive the full scholarship. Jennifer Buie from Mulvane, Region 5, Robert Bovaird from Louisburg Region 3, and Conner Bechard from Holton Region 2. Robert and Conner will room together, Jennifer will have a separate room. Bonnie will make these hotel reservations after Lindsay confirms acceptance with the recipients.

Connie moved that eligible applicants who were not selected will receive a flat registration rate of \$75 per day for the 2018 convention. Lindsay seconded. Discussion. Motion approved.

Board assigned the following mentors:

Kim Curtis will mentor Connor Bechard

Lindsay Black will mentor Robert Bovaird

Sheri Nakai will mentor Jennifer Buie

Lindsay will email these mentors the expectations.

#### Governance Report

Leigh reports that she will prepare constitutional changes for distribution to the membership. She also has a recommendation for region director of Region 5.

#### Best Practices

Sheri shared information about gifted programs in other countries. She would also like to partner with the Kansas Masonic Literacy Center. Best Practices will have a presence at 2018 conference. Garrett recommended that KSDE best practices for gifted IEP development could be a focus for the committee in the future. In January, Nancy would like to have the board reflect and share ideas for how best practices can help the membership.

#### Region 2 and Conference 2019

Kim has been publicizing the 2018 conference in her region.

She would like to provide save the date cards for the 2019 conference as soon as K-State finalizes their 2019 football schedule.

### Region 3

Laura has been compiling contact information for districts and gifted facilitators throughout region 3.

### Region 4

Garrett was planning a possible mini-conference in February 2019. His ideas is to bring in former gifted students who would like to share with parents, kids, and educators.

### Region 6

Brad has also been publicizing the 2018 conference in his region. He would like to plan another joint mini-conference with southwest Missouri next year.

Brad also shared information about vendors for the 2018 conference. Several have had to bow out due to date conflicts and many vendors are not responding to email contacts. PLEASE EMAIL BRAD ANY OTHER VENDOR IDEAS.

### Announcements

New KSDE Contact for Gifted is Melissa Valenza. She will be attending the conference on Monday. Her contact info is 785-296-6035, [mvalenza@ksde.org](mailto:mvalenza@ksde.org)

### Calendar Planning

#### **October 7-8 – Convention at ESU Memorial Union**

**Saturday October 6** Board at Gufler Mansion 5:30-7:30 Dinner and presentation from Kathy Nilles. Board discussion at Hampton Inn at 8:00 to confirm last minute conference details.

**Monday October 8** at lunch - Annual general membership business meeting

#### **November 3** ESU Visser Hall

9 a.m. – 12 p.m. Committee Work Time

12p.m.-1p.m. lunch on own (members can eat in the union, travel off campus for lunch, or bring a sack lunch)

1p.m.-3p.m. Board Meeting

(NAGC is Nov 15-18 in Minneapolis, MN)

**January 12, 2019** – Voting board members strategic planning retreat at Gufler Mansion 9-5.

Connie Phelps motioned to adjourn meeting, Connie Staley seconded. Meeting adjourned at 3:12 PM.

Respectfully submitted,  
Jessica LaFollette, Secretary